REVISED AND ADOPTED May 2024

St. Joseph Area Chamber of Commerce

~~BY-LAWS~~ BYLAWS

ARTICLE I GENERAL

Section 1. NAME

The name of this corporation shall be the Saint Joseph Area Chamber of Commerce.

Section 2. PURPOSE

The purpose of this corporation shall be to:

- Advance the general welfare and prosperity of the Saint Joseph area.
- Promote economic, civil, commercial, industrial and educational interests of the area.
- Promote a healthy business environment.
- ~~Preserving the competitive enterprise system of business by: creating a better understanding and appreciation of the importance of business community of city, county, state and national legislative and political affairs; addressing controversies which are detrimental to expansion and growth of business and the community if they arise.~~ Preserving the competitive enterprise system of business by creating a better understanding and appreciation of the importance of the business community in city, county, state and national legislative and political affairs and addressing controversies which are detrimental to expansion and growth of business and the community if they arise.
- ~~Promoting business and community growth and development by: promoting economic programs designed to strengthen and expand the income potential of all business within the trade area: promoting programs of a civil, social and cultural nature which are designed to increase the functional aesthetic values of the community; and, discovering and correcting abuses which prevent the promotion of business expansion and community growth.~~ Promoting business and community growth and development by promoting economic programs designed to strengthen and expand the income potential of all businesses within the trade area; promoting programs of a civil, social and cultural nature which are designed to increase the functional and aesthetic values of the community; and discovering and correcting abuses which prevent the promotion of business expansion and community growth.

Section 3. LIMITATIONS OF METHODS

- ~~This corporation shall observe all local, state and federal laws which apply to a non-profit organization as defined in Section 501(C) 6 of the Internal Revenue Code.~~ This corporation shall observe all local, state and federal laws which apply to a nonprofit organization as defined in Section 501(c)(6) of the Internal Revenue Code.
- This corporation shall not promote or support any one member or business to the exclusion of others.
- ~~No person other than those duly elected or appointed shall conduct business or enter into contractual agreements in the name of the Saint Joseph Area Chamber of Commerce unless authorized to do so by the membership.~~ No person other than those duly elected, appointed, or otherwise authorized shall conduct business or enter into contractual agreements in the

name of the Saint Joseph Area Chamber of Commerce unless authorized to do so by the Board of Directors or the membership.

ARTICLE II MEMBERSHIP

Section 1.

~~Any individual, co-partnership, corporation, or association desiring to assist in furthering the objectives of the Saint Joseph Area Chamber of Commerce shall be eligible for membership in this corporation. Questions arising as to the eligibility shall be determined by the Board of Directors.~~ Any individual, co-partnership, corporation, or association desiring to assist in furthering the objectives of the Saint Joseph Area Chamber of Commerce shall be eligible for membership in this corporation. Questions arising as to eligibility shall be determined by the Board of Directors.

A member in good standing is a paid member whose dues are current and whose membership privileges have not been forfeited, suspended, or otherwise limited under these bylaws or approved Chamber policy.

Section 2.

There shall be no limit on the number of members of this Chamber, nor shall there be a limit on the number of memberships per business or corporation.

ARTICLE III DUES AND FISCAL YEAR

Section 1.

~~The fiscal year shall begin January 1 and end December 31 of each year.~~

The Saint Joseph Area Chamber of Commerce will operate on a fiscal year beginning January 1st and ending December 31st of each year.

Section 2.

~~Annual membership dues for this corporation shall be decided by the Board of Directors. Membership is valid for one year from the date of payment and requires a single payment of $250. New members shall pay the full membership fee regardless of their enrollment date. The Board has the right to deviate from standard membership terms based on organized, documented membership programming, not to exceed three months of complimentary dues.~~ Annual membership dues shall be established by the Board of Directors and published to the membership. Membership is valid for one year from the date of payment. New members shall pay the full membership fee regardless of their enrollment date, unless otherwise approved by the Board of Directors under organized, documented membership programming. The Board may authorize complimentary or adjusted membership terms, not to exceed three months, as part of approved membership programming.

Section 3.

A renewal notice shall be sent prior to a member's expiration date. Any member whose dues remain unpaid 30 days after their renewal date shall forfeit their membership and all associated privileges, including voting rights.

ARTICLE IV REPRESENTATION

Section 1.

~~Any representative of a Chamber member business, corporation or association may make motions and enter into discussion at all general meetings of this corporation.~~ Any representative of a Chamber member business, corporation, or association may make motions and enter into discussion at all Official Membership Meetings of this corporation.

Section 2.

Each paid membership shall be entitled to one vote.

ARTICLE V MEETINGS AND QUORUM

~~Section 1. ANNUAL MEETING~~ Section 1. ANNUAL MEMBERSHIP MEETING

~~The December meeting shall be known as the Annual Meeting and shall include a review of the Chamber activities and expenditures. New officers shall be presented at this meeting and appropriate agenda shall be arranged.~~ The Annual Membership Meeting shall be a specific type of Official Membership Meeting held once per year in December. It shall include a review of Chamber activities and expenditures, presentation of officers, reports on the condition of the Chamber, and any other business properly brought before the membership. An appropriate agenda shall be arranged.

~~Section 2. REGULAR AND SPECIAL MEETINGS~~ Section 2. BOARD MEETINGS, OFFICIAL MEMBERSHIP MEETINGS, SPECIAL MEMBERSHIP MEETINGS, AND CHAMBER EVENTS

- ~~The Board of Directors shall provide for regular meetings of this corporation at the direction of the membership.~~ ~~Board Meetings are official meetings where the Board handles Board-level decisions, regular operations, finances, planning, programs, officer appointments, policy matters, and actions within the authority given to the Board by these bylaws. Board Meetings are not membership meetings and do not permit membership voting unless separately noticed as an Official Membership Meeting or Special Membership Meeting. The Board of Directors shall generally hold a monthly Board Meeting unless cancelled or rescheduled by the President or by majority agreement of the Board.~~ Board Meetings are official meetings where the Board handles Board-level decisions, regular operations, finances, planning, programs, officer appointments, policy matters, and actions within the authority given to the Board by these bylaws. Board Meetings are not membership meetings and do not permit membership voting unless separately noticed as an Official Membership Meeting or Special Membership Meeting. The Board of Directors shall hold a monthly Board Meeting unless cancelled or rescheduled by the President or by majority agreement of the Board.
- Official Membership Meetings are official meetings of the members in good standing where members may receive reports, discuss formal Chamber matters, vote when needed, approve bylaw changes, remove officers, approve major items reserved to the membership, elect officers when a Special Membership Meeting is called for that purpose, or take other action reserved to the membership under these bylaws. Official Membership Meetings may be called by the President or by the Board of Directors with at least five (5) days notice to the members in good standing and may be held in person, online, or by a combination of both.

- ~~Should the need arise, any board member or 25 percent of the general membership may call a special meeting, with at least two (2) business-days-notice to all members.~~ Special Membership Meetings are a specific type of Official Membership Meeting called outside the regular schedule for a specific stated purpose. A Special Membership Meeting may be called by the President, by majority vote of the Board, or by written request of at least twenty-five percent (25%) of the members in good standing. At least five (5) days notice shall be provided to all members in good standing. The purpose of the Special Membership Meeting shall be stated in the notice, and no business outside the stated purpose shall be acted upon at that meeting. Special Membership Meetings may be held in person, online, or by a combination of both.
- Chamber Events include Lunch and Learns, After Hours events, ribbon cuttings, networking events, educational events, promotional events, community events, and similar gatherings. Chamber Events may involve discussion, updates, education, networking, or promotion, but they are not Board Meetings, Official Membership Meetings, or Special Membership Meetings; they are not quorum meetings; and no binding Board action or membership action may be taken at them unless the event has been specifically noticed in advance as an official meeting under these bylaws.

Section 3. NOTICE AND ELECTRONIC COMMUNICATION

Written notice required under these bylaws may be delivered by email, postal mail, hand delivery, or another written or electronic method reasonably calculated to reach the member or officer at the contact information maintained by the Chamber. A notice sent by email shall be deemed given when sent, unless the Chamber receives notice that the email was not delivered.

Electronic ballots may be used for membership votes when authorized by these bylaws. Each electronic ballot shall identify the matter being voted on, state the voting deadline, provide a method for identifying the member or authorized representative casting the vote, and be retained with the Chamber records.

Board action may be taken by written or electronic consent, including email, when action is needed between Board Meetings. Such action shall require approval by at least a majority of the Board unless a higher threshold is required by these bylaws. Any action taken by written or electronic consent shall be recorded in the minutes or official records of the Chamber and reported at the next Board Meeting. This provision does not permit the Board to take action reserved to the membership.

~~Section 3. QUORUM~~ Section 4. QUORUM

- ~~Regular membership meetings shall require at least 10 percent of the members in good standing in attendance and in the case of mailed ballot shall require more than 50 percent of the total votes of the membership.~~ Official Membership Meetings and Special Membership Meetings shall require at least ten percent (10%) of the members in good standing in attendance to conduct official membership business. If action is submitted to the membership by mailed or electronic ballot, the action shall require responses from at least twenty-five percent (25%) of the members in good standing and approval by a majority of the votes cast, unless a higher threshold is required elsewhere in these bylaws or by law. If fewer than twenty-five percent (25%) of the members in good standing submit a ballot by the stated deadline, the action may nevertheless be approved if a majority of the ballots submitted are cast in favor of the action.

- ~~Officers meeting shall require at least three out of five of the Officers as a quorum.~~ Board Meetings shall require at least three out of five officers as a quorum. A temporary At-Large officer appointed under Article VI shall count as an officer for quorum during the approved temporary term.

ARTICLE VI OFFICERS AND DUTIES

~~Section 1.~~ Section 1. BOARD COMPOSITION, APPOINTMENT, AND TERMS

~~The officers of this corporation shall be: President, Vice President, Past President, Member-At-Large and Treasurer. The positions of Member-At-Large and Treasurer are for terms of three years each. The positions of Vice President, President and Past President will be successive chairs for a single year beginning as a Vice President, advancing to President the next year and concluding as Past President for a year to fulfill a single three- year term. A sitting board member may agree to a second term, following the nomination process as stated in the by-laws. The Board may appoint a member to fulfil a vacant Board position for the remainder of the term.~~ The Board of Directors shall consist of five officers: President, Vice President, Past President, Secretary, and Treasurer. The positions of Secretary and Treasurer shall each be for terms of three years. The positions of Vice President, President, and Past President shall generally be successive positions, beginning as Vice President, advancing to President, and concluding as Past President. The Board may appoint members in good standing to open Board positions, including vacancies and expiring terms, unless a Special Membership Meeting is called for election of a Board position. A sitting board member may agree to an additional term or continued service following approval by the Board. The Board may appoint a member to fulfill a vacant Board position for the remainder of the term.

If no qualified or willing candidate is available for Vice President, the Board may appoint a temporary At-Large officer for up to one year. The temporary At-Large officer shall serve on the Board, count toward Board quorum, and assist with Board duties, but shall not automatically succeed to the office of President unless later appointed or approved under these bylaws.

A President may serve up to three (3) consecutive years as President if approved annually by the Board of Directors. This authority is intended to provide continuity when succession is limited or when the Board determines that continued presidential service is in the best interests of the Chamber.

If no qualified or willing candidate is available for a Board position at the end of a term, the current officer may remain in the same position for up to one additional year by approval of the Board of Directors. Any such holdover shall be recorded in the minutes and reported to the membership. A holdover extension shall not exceed one year unless approved by the general membership.

The Secretary shall maintain a Board Succession Charter or similar administrative record showing each officer position, the person holding the position, the start and end date of each term, any holdover year, any temporary At-Large appointment, any vacancy, and the anticipated succession path for Vice President, President, and Past President. The Board Succession Charter is an administrative record and may be updated without amending these bylaws.

Upon adoption of these bylaws, the current officers may continue serving in their current roles until the Board adopts an initial Board Succession Charter or otherwise fills, adjusts, or appoints positions under these bylaws. This transition provision is intended to document the current Board structure and provide a practical path toward the officer structure stated in these bylaws.

Section 1A. VACANCIES, RESIGNATIONS, AND HOLDOVER SERVICE

An officer may resign by submitting written notice to the President or Secretary. A resignation shall be effective on the date stated in the notice, or immediately if no effective date is stated.

When a vacancy occurs, the Board may appoint a member in good standing to fill the vacancy for the remainder of the term, unless these bylaws require or the membership directs that the vacancy be filled by election at a Special Membership Meeting.

If no qualified or willing replacement is available at the end of a term, the current officer may continue in the position for up to one additional year by approval of the Board, and the holdover service shall be recorded in the Board Succession Charter.

~~Section 2.~~ Section 2. OFFICER DUTIES

- ~~The President shall preside at all general, special and Board meetings of the Chamber of Commerce and shall be the Chief Executive of the corporation, shall perform all duties provided for in these by-laws and shall see that the decision and policies of the members and of the Board of Directors are carried out.~~ The President shall preside at all Official Membership Meetings, Annual Membership Meetings, Special Membership Meetings, and Board Meetings of the Chamber of Commerce and shall be the Chief Executive of the corporation, shall perform all duties provided for in these bylaws, and shall see that the decisions and policies of the members and of the Board of Directors are carried out. The President may make ordinary operational decisions, direct day-to-day Chamber activity, appoint committees, coordinate Chamber programs, and authorize actions consistent with these bylaws, approved budgets, Board-approved policies, and previously approved membership decisions. The President may not amend these bylaws, change dues, bind the Chamber to non-budgeted financial obligations beyond the authority granted in Article VIII, remove an officer, approve a conflict-of-interest transaction, or override a Board or membership decision without the required approval.
- ~~The Vice President shall, in the absence or inability of the President, perform the duties of that office and shall accede to the office of the President at the beginning of the fiscal year.~~ The Vice President shall, in the absence or inability of the President, perform the duties of that office and shall generally accede to the office of President according to the Board Succession Charter, unless the Board Succession Charter identifies a vacancy, holdover, temporary At-Large appointment, extended presidential service, or succession adjustment approved under these bylaws.
- ~~The Treasurer shall receive and provide for the safe keeping and proper disposition of all monies and properties of the corporation and make reports of such at each regular meeting and shall keep and maintain all dues and membership records.~~ The Treasurer shall receive and provide for the safekeeping and proper disposition of all monies and properties of the corporation, make reports of such at each Official Membership Meeting and Board Meeting, and coordinate with the Secretary to keep and maintain all dues and membership records.
- The Secretary shall keep minutes of all Official Membership Meetings, Annual Membership Meetings, Special Membership Meetings, and Board Meetings; prepare and distribute meeting agendas in coordination with the President; maintain official meeting records;

maintain the Board Succession Charter; and coordinate with the Treasurer to update and maintain the Chamber membership directory.

- ~~The immediate Past President shall serve as an advisor to the Board of Directors and as Chairman of the Nominating Committee.~~ The immediate Past President shall serve as an advisor to the Board of Directors and as Chair of the Nominating Committee, if such committee is needed.

Section 3. CONFLICTS OF INTEREST

Any officer who has a personal, financial, employment, family, ownership, or business relationship with a member, vendor, sponsor, applicant, contractor, or other party involved in a proposed Chamber decision shall disclose the relationship to the Board of Directors before action is taken.

If a proposed decision would directly benefit the officer, the officer's employer, the officer's business, or a business or organization with which the officer is materially associated, the matter shall be submitted to the Board of Directors for review and approval. The interested officer shall not vote on the matter and shall not be counted toward quorum for that vote, unless otherwise permitted by law.

The President's ordinary operational authority does not include authority to approve a transaction, sponsorship, promotion, contract, payment, or member benefit involving the President's own business, employer, client, or organization without Board review and approval.

~~Section 3. INDEMNIFICATION~~ Section 4. INDEMNIFICATION

~~The Chamber may, by resolution of the Board of Directors, provide for indemnification by the Chamber of any and all its directors or former officers against expenses actually and necessarily incurred by them in connection with the defense of any action, suit , or proceeding in which they or any of them are made parties, or a party, by reason of having been Directors of the Chamber, except in relation to the matters as to which such director shall be adjudged in such action, suite or proceeding to be liable for the negligence or misconduct in the performance of duty and to such matters as shall be settled by agreement predicted on the existence of such liability for negligence or misconduct in the performance of the duty and to such matters as shall be settled by agreement predicated on the existence of such liability for negligence or misconduct.~~ To the fullest extent permitted by applicable law, the Chamber may indemnify any current or former officer, director, committee member, employee, or authorized agent of the Chamber against expenses and liabilities actually and reasonably incurred in connection with any action, suit, or proceeding arising from service to the Chamber, except where such person is finally adjudged to be liable for willful misconduct, gross negligence, or other conduct for which indemnification is not permitted by law. Indemnification shall be authorized by resolution of the Board of Directors and shall be subject to any limitations required by applicable law.

~~Section 4. ORIENTATION~~ Section 5. ORIENTATION

At regular intervals, orientation on the purposes and activities of this organization shall be conducted for the following groups: new officers, committee leaders, and new members.

Section 6. REMOVAL OF OFFICERS

Any officer may be removed from office for failure to perform duties, misconduct, conflict of interest, violation of these bylaws, failure to remain a member in good standing when applicable, or actions contrary to the best interests of the Chamber.

Removal may be initiated by a majority vote of the Board of Directors or by a written petition signed by at least twenty-five percent (25%) of the members in good standing.

A Special Membership Meeting shall be called for the purpose of considering removal, with written notice provided to all members at least five (5) days prior to the meeting. The notice shall state the officer position subject to removal and the general reason for the proposed action.

An officer may be removed by a two-thirds (2/3) vote of the members in good standing present at an Official Membership Meeting or Special Membership Meeting, provided that a quorum is present.

If an officer is removed, the Board may appoint a member to fill the vacancy for the remainder of the term, unless the membership directs that the vacancy be filled by election.

~~ARTICLE VII ELECTIONS/APPOINTMENTS~~ ARTICLE VII BOARD APPOINTMENTS, ELECTIONS, AND COMMITTEES

~~Section 1. NOMINATING COMMITTEE~~ Section 1. BOARD APPOINTMENTS AND ELECTIONS

- ~~The Immediate Past President shall serve as chair. Two months before the election meeting, two members shall be chosen from the general membership to assist in seeking candidates for the office of Vice President.~~ The Board of Directors may appoint members in good standing to open Board positions, including Vice President, Secretary, Treasurer, temporary At-Large officer, or any vacant position to be filled under these bylaws. The Immediate Past President may assist the Board in identifying qualified candidates.
- ~~The Nominating Committee shall present its reports at the October general meeting.~~ If the Board determines that a membership election is appropriate, or if a Special Membership Meeting is properly called for election of a Board position, the Board may appoint a Nominating Committee to seek candidates and present a report before the election.
- ~~The Nominating Committee shall conduct the election at the November meeting. Nominations may be accepted from the Floor. Campaign time limits may be imposed on each candidate equally at the discretion of the Nominating Committee. The candidate receiving the majority number of votes shall be declared elected. No absentee ballots will be accepted.~~ When a Board position is submitted to the membership for election, the election may be conducted at an Official Membership Meeting, at a Special Membership Meeting called for that purpose, or by mailed or electronic ballot. Nominations may be accepted from the floor when the election occurs at a meeting. Campaign time limits may be imposed on each candidate equally at the discretion of the Board or Nominating Committee. The candidate receiving the highest number of votes cast shall be declared elected. In the event of a tie, the tied candidates shall proceed to an additional vote.

Section 2. COMMITTEES

- ~~The President may appoint any committees and the chairpersons as deemed necessary to fulfill the objects and purposes of this corporation.~~ The President may appoint any committees and chairpersons as deemed necessary to fulfill the objects and purposes of this corporation.

- ~~The function of the committees shall be to make the investigations, make recommendations and to carry on such activities as may be delegated to them by the membership.~~ The function of the committees shall be to make investigations, make recommendations, and carry on such activities as may be delegated to them by the Board or membership. Committees may not take final action on behalf of the Chamber unless specifically authorized by the Board, the membership, or these bylaws.

ARTICLE VIII FINANCES

Section 1. OPERATING EXPENSES

~~Normal operating expenses shall be the responsibility of the Treasurer.~~ Normal operating expenses and approved budget items shall be the responsibility of the Treasurer and do not require further approval.

Section 2. DISBURSEMENTS

- ~~Any disbursements other than normal operating expenses of $100 or less require prior approval of the Officers.~~ Non-budgeted disbursements of $500 or one percent (1%) of the Chamber bank account balance, whichever is greater, require prior approval of the Board of Directors.
- ~~Any disbursements other than normal operating expenses over $500 require prior approval of the general membership.~~ Non-budgeted disbursements over $1,000 or five percent (5%) of the Chamber bank account balance, whichever is greater, require prior approval of the general membership.
- Approved budget items do not need further membership approval.

Section 3. BOARD MEMBER STIPENDS

The Chamber shall provide modest stipends to eligible Board members in good standing as follows: President, $49 per month and an in-kind membership during the President's first year in office, subject to approval by the board; Treasurer, $49 per month; Secretary, $49 per month; Vice President, $25 per month; and Past President, $25 per month.

Stipends shall be paid quarterly, provided that the Chamber's account balance is greater than eight thousand dollars ($8,000.00) and the Board member remains eligible and actively participates in Board service. Active participation requires attendance at, or participation in, at least two-thirds (2/3) of Board meetings during the applicable quarter, unless the Board excuses an absence for good cause. A Board member who does not meet the active participation requirement for a quarter shall forfeit the stipend for that quarter.

No stipend shall be paid to any person for service in a Board term that began before the adoption of this section. Stipends shall apply only to incoming Board members whose terms begin after adoption of this section, unless otherwise approved by the general membership after full disclosure.

No sitting Board member may vote to approve a stipend for that Board member's current term. Stipends shall not be treated as compensation for employment and shall not remove the volunteer nature of Board service unless otherwise required by law.

Section 4. FINANCIAL CONTROLS AND REIMBURSEMENTS

The Treasurer shall provide regular financial reports to the Board and shall maintain records of receipts, disbursements, dues, reimbursements, and approved budget items.

At least two officers shall have appropriate access to Chamber financial accounts, records, or financial reporting systems, as determined by the Board.

The President, Past President, and Treasurer may hold Chamber debit cards when approved by the Board. Debit card use shall be limited to Chamber business and shall be supported by receipts, invoices, or other documentation reasonably sufficient to show the business purpose of the expense.

No officer may solely approve a payment, reimbursement, stipend, contract, or financial benefit payable to that officer, that officer's business, or an organization with which that officer is materially associated. Such items must be reviewed and approved by disinterested officers or by the membership when required by these bylaws.

All reimbursements and disbursements shall be supported by receipts, invoices, written approvals, or other documentation reasonably sufficient to show the business purpose of the expense.

ARTICLE IX DISSOLUTION

~~On dissolution of the Chamber, any remaining assets shall be given to organizations organized exclusively for charitable, education, or scientific purposes as shall at the time qualify in IRS Section 501(C) 3.~~ On dissolution of the Chamber, any remaining assets shall be given to organizations organized exclusively for charitable, educational, or scientific purposes as shall at the time qualify under Section 501(c)(3) of the Internal Revenue Code.

~~ARTICLE X PARLIMENTARY AUTHORITY~~ ARTICLE X PARLIAMENTARY AUTHORITY

~~The current edition of the Roberts Rules of Order shall be the final source of authority in all questions of parliamentary procedures unless they conflict with the Charter or by-laws of the Chamber.~~ The current edition of Robert's Rules of Order Newly Revised shall be the final source of authority in all questions of parliamentary procedure unless it conflicts with the Articles of Incorporation or bylaws of the Chamber.

ARTICLE XI AMENDMENTS

~~These by-laws may be amended by a majority of the members at any regular or special meeting providing the proposed amendments and meeting notice has been submitted to all members at least ten (10) days prior to the meeting at which they are to be acted upon.~~ These bylaws may be amended by a majority vote of the members in good standing present at any Official Membership Meeting or Special Membership Meeting, provided that a quorum is present and that the proposed amendments and meeting notice have been submitted to all members at least eight (8) days prior to the meeting at which they are to be acted upon. Amendments may also be approved by mailed or electronic ballot if the proposed amendments are submitted to all members in good standing and the ballot remains open for at least eight (8) days. Ballot approval shall require the participation threshold stated in Article V and approval by a majority of the votes cast, unless a higher threshold is required by these bylaws or by law. The Board of Directors may review, prepare, and recommend proposed amendments to these bylaws, but no amendment shall become effective unless approved by the membership as provided in this Article. The Board of Directors may adopt policies and procedures for the operation of the Chamber, provided that such policies and procedures do not conflict with these bylaws.

ARTICLE XII RECORDS, PUBLIC ACCESS, AND EFFECTIVE DATE

Section 1. OFFICIAL RECORDS

The Chamber shall maintain official records of its governance and operations, including current bylaws, approved amendments, meeting minutes, meeting notices, membership rosters, ballots and vote records, financial reports, approved budgets, major contracts, policies, and other records necessary to document official Chamber action.

Section 2. MEMBER ACCESS TO RECORDS

Members in good standing may request reasonable access to the current bylaws, approved minutes of Official Membership Meetings, membership voting records, and general financial summaries, subject to reasonable limits adopted by the Board to protect confidential information, personal information, personnel matters, legal matters, and private business information.

Section 3. PUBLIC AVAILABILITY OF BYLAWS

After approval by the membership, the current bylaws may be made available to members and to the public through the Chamber website, upon request, or by another method approved by the Board. Public versions may omit signatures, internal notes, contact information, or other administrative details not necessary to the public understanding of the bylaws.